



## Job Description

**Job Title:** Greenhouse Crew Member

**Employment Status:** Seasonal, FT and PT positions.

**Reports to:** Greenhouse Manager

**FLSA Status:** Non-exempt

### Overview:

The Spring Ledge Greenhouse Crew works as a team in our production greenhouses to plant, water, and grow high quality potted plants. This position requires crews to be on their feet all day, working in and out of greenhouses on tasks including filling pots, transplanting, watering, and moving plants in all weather conditions. The greenhouse crew works with the Farmstand plants crew to display plants in an organized and attractive manner at the farmstand.

### Responsibilities:

- Attend morning Greenhouse meetings daily and work with the crew to complete tasks assigned.
- Operate the soil machine with another crew member to fill pots.
- Transplant seedlings according to production instructions.
- Water plants at farmstand and production greenhouses as assigned.
- Perform plant maintenance at farmstand and production greenhouses as assigned.
- Move plants to farmstand and cold frames.
- Learn pot sizes and price plants
- Keep workspaces, growing spaces, and outdoor areas clean and organized. Clean up after projects and daily.
- Follow best methods and practices for efficient work as outlined in greenhouse manual and explained by supervisors.
- Interact positively with customers as well as the other farm crew members.
- Other duties as assigned.

### Skills and Qualifications:

- Must enjoy hard work and be willing to get dirty
- Attention to detail and ability to follow systems to perform repetitive tasks quickly and efficiently.
- Ability to lift up to 50 lbs. repeatedly throughout the day
- Flexibility and willingness to shift gears as priorities change
- Works well both independently and as part of a team
- Ability to work outdoors in all kinds of weather conditions
- Able to follow written and verbal instructions.

- Valid driver's license preferred but not required
- Plant knowledge is a plus but not required.

**Schedule and Season:**

- Typical hours are 8-4:30 or 8-12, alternative hours may be available.
- FT and PT roles available
- Greenhouse season runs from March-October. We hire PT and FT crew for various time frames within that season- please inquire for more information.